



## NEW BUSINESS INCENTIVE APPLICATION

Three/five-year tax exemption.

### APPLICANT INFORMATION (Please print):

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, Postal Code: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

### PROPERTY OWNER INFORMATION (if different)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, Postal Code: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

### AFFECTED PROPERTY:

Civic Address: \_\_\_\_\_

Lot(s): \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

Existing Land Use: \_\_\_\_\_

Current Zoning Designation: \_\_\_\_\_

Surrounding Land Uses: \_\_\_\_\_

***Applicant must receive prior approval from the Estevan Economic Development Board before beginning improvements to qualify for the tax incentive.***

**BUSINESS LICENSING:**

Does the business currently have a valid business license issued by the City of Estevan?

Check One:

Yes

No

**BUSINESS CREATION:**

1. Please provide name and description of business. **Attach a business plan that includes a market analysis and a five-year financial forecast.**
  
2. What is the current, assessed property value? **Attach property tax assessment.**
  
3. What is the estimated number of new full-time jobs to be created?  
Year 1  
Year 2  
Year 3
  
4. When will the construction be completed? (*month, year*)? **Attach a detailed site and building plan**

**Attachments:** Ensure that the following information is included in your application.

- Please attach a business plan that includes a market analysis and a five-year financial forecast.

- Please attach a detailed site plan and building plan that complies with the National Building Code of Canada and the provisions laid out in the city of Estevan Zoning Bylaw. These plans should be prepared by a professional engineer or architect.
- Please attach a copy of your property tax statement.
- Please attach any additional pages or information if required.

**Authorization:**

I \_\_\_\_\_, HEREBY CERTIFY THAT:

- I am the registered owner of said property; or
- I am authorized to act on behalf of the registered owner

And understand that this application is subject to final approval by the City of Estevan and am aware that Business Incentive Program benefits are not available until such approval is secured and an agreement is executed.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Please submit application to:  
City of Estevan  
Economic Development Coordinator  
403 9th Avenue | Estevan, SK | S4A 2V4  
Phone (306) 634 2721

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**OFFICE USE ONLY**

Property Tax Folio Number: \_\_\_\_\_

Date of Economic Development Board Review: \_\_\_\_\_

Economic Development Board Decision:      Approved      Denied